**DOCKENFIELD PARISH COUNCIL**

**You are hereby summoned to attend a meeting of Dockenfield Parish Council**

**to be held on Tuesday 15th January 2019**

**At 8.00pm**

**at the Church of the Good Shepherd**

**in the Vestry**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA**

**3. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)**

**4. MINUTES OF PREVIOUS MEETING**

**5. MATTERS ARISING**

**6. PLANNING**

**Appeal WA/2018/0684 – PRA/2018/0028 Dockenfield Farm.**

**7. CHAIRMAN’S STATEMENT**

**Defibrillator Convent/Bluebell**

**8. LAND ADJACENT TO ABBOTTS COTTAGES.**

**9. PARISH COUNCIL WEBSITE**

**10. SURREY COUNTY COUNCILLORS REPORT**

**11. FINANCE AND CHEQUES DRAWN**

**12. NEXT MEETING DATE PLUS DATES FOR THE REST OF THE YEAR AND FOLLOWING YEAR**

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 15th January 2019**

**at 8.00pm**

**In the Vestry**

**the Church of the Good Shepherd**

**MINUTES**

**Present: Chairman** Jill Trout

Chris Sutton

Richard Blackburn

Ian Mclean

Jessica Hobday- Clerk

Roger Trout – Planning Committee

Michael Rutherford – Planning Committee

**In Attendance:** David Harmer, Pam Hibbert,

2 members of the public Ralph and Sue Huckle

**Apologies for Absence:**

John Whitby

**2. Members Disclosure of Interest of Items on the Agenda**

Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by the regulations made by the secretary of state under the localisms act 2011. You must withdraw from the room or chamber when the meeting discusses and votes the matter.

**3. Members of public**

No members of public wished to speak

**4. Minutes of the previous meeting: To sign as a correct record the Minutes of the meeting held on the 20th November 2018**

The minutes for the meeting held on the above date having been circulated were proposed by Ian McLean and seconded by Chris Sutton as a true record and signed by the Chairman.

**5. Matters arising**

* The Parish would like it to be minuted their gratitude for all the hard work Jill and Roger Trout have put into the Planning Committee.
* The Parish Council now have Solar and Battery Christmas lights for the tree.
* Bealeswood Common pond working party was a great success with a good turnout.

**6. Planning**

**Appeal WA/2018/0684 – PRA/2018/0028 Dockenfield Farm. -** These comments have been approved and sent to the appeal portal. The comments are attached and form part of these minutes

**7. Speed watch**

* A complaint has been received by SCC regarding the temporary speed signs on the entrance to the village. The Parish Council resolved it was the correct procedure to remove them. But would like to encourage residents to keep stickers on their wheelie bins. **Action Ian McLean will write a small piece to go in the DNL**
* **VAS Mobile Sign.** This project is ongoing. SCC and the Police still have to approve the siting of the VAS and training to be undertaken.

**8. Chairman's Statement**

* The clerk received an email from residents at Great Holt asking about the possibility of a defibrillator being situated at Great Holt. It was resolved to research into charities that provide defibrillators for example British Heart Foundation. **Action Clerk will respond to the residents and look into funding.**
* The second defibrillator needs to be placed at the Bluebell. Housing for the device to be purchased so this can be completed.
* Hatch pond lay-by and verge land. Ownership to be applied for this costs £90. It was **resolved** that Richard Blackburn will action this.

**9. Land Adjacent to Abbott's Cottages.**

* Dan Bosence and Roger Trout have re-measured the purchased land.
* Richard Blackburn is to erect the posts.
* Jill Trout is to circulate the quotes for the fencing/hedge. This will be on the agenda for the February meeting.

**10. Parish Council Website**

* Ian Mclean has removed out of date information from the PC website.
* **Action** Clerk to send the up to date GDPR policies to go on the website.

**11. Surrey County Councillors report**

* David Harmer updated us on Surrey County Council
* SCC leader has stood down and left the council
* A Western Villages meeting is to be arranged to discuss Lengthsmans Scheme

**12. Finance and Cheques drawn**

* The Precept Proforma for 2019-2020 has been sent to Waverley Borough Council for approval.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cheque number | Amount | Name | Reason | VAT |
| 914 | £150.00 | Frensham PCC | Xmas party church hire |  |
| 915 | £109.40p | Abi Shaw | Xmas Party Alcohol | Hogsback Brewery  GB 742 7121 51  £18.23p |
| 916 | £343.51p | Amanda Smith | Bookers Xmas Party food and drink | Bookers  GB 848 9315 81  £57.56 |
| 917 | £358.97p | Roly Miles | Xmas Party  Xmas Tree lights  Dday Scouts | Festive Lights  864281901  £26.33p |
| 918 | £95.80p | Maria Williams | Xmas Party food |  |
| 919 | £132.00 | Treloar Trust (IKC) | DNL Printing |  |

**Monies Paid in**

Skittles Evening Cheques **£270.00** 7/01/19

BACS Xmas Party Ticket Sales **£534.00** Reference is ‘2018 Xmas tickets’ - no room for the ‘party’ 14/01/19

BACS Xmas Party Bar Takings **£241.00** Reference is 2018 Xmas Party Bar 14/01/19

**13. Dates for the next meeting and the coming year.**

Tuesday 15th January 2019

Tuesday 19th February 2019

Tuesday 19th March 2019

Tuesday 16th April 2019

Tuesday 21st May 2019 **ANNUAL PARISH MEETING IN CHURCH**

Tuesday 18th June 2019

Tuesday 16th July 2019

Tuesday 17th September 2019

Tuesday 15th October 2019

Tuesday 19th November 2019

Tuesday 21st January 2020

Tuesday 18th February 2020

Tuesday 17th March 2020

**CHAIRMAN**

**DOCKENFIELD PARISH COUNCIL**

**you are hereby summoned to attend a meeting of Dockenfield Parish Council**

**to be held on Tuesday 19th February, 2019**

**At 8.00pm**

**at the Church of the Good Shepherd**

**in the Vestry**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA**

**3. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)**

**4. MINUTES OF PREVIOUS MEETING**

**5. MATTERS ARISING**

**6. PLANNING**

[**Planning Application WA/2019/0086 - Valid From 23/01/2019**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=330073&KeyText=Subject)

Hawthorns, The Street, Dockenfield, Farnham, Surrey, GU10 4JA

Erection of extensions and alterations following demolition of existing garage.

**Comments due 26th February 2019**

[Planning Application WA/2019/0074 - Valid From 24/01/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=329237&KeyText=Subject)

The Old House, Pitt Lane, Frensham, Farnham, Surrey, GU10 3EF

Erection of extension and alterations.

**Comments due 21st February 2019**

[Planning Application WA/2019/0075 - Valid From 24/01/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=329643&KeyText=Subject)

The Old House, Pitt Lane, Frensham, Farnham, Surrey, GU10 3EF

Listed building consent for erection of extensions and alterations.

**Comments due 22nd February 2019**

**7. SPEED WATCH AND VAS TRAINING**

**8. CHAIRMAN’S STATEMENT**

**9. LAND ADJACENT TO ABBOTTS COTTAGES.**

**10. PARISH COUNCIL WEBSITE/COMPUTER**

**11. SURREY COUNTY COUNCILLOR’S REPORT**

**12. FINANCE AND CHEQUES DRAWN**

**13. NEXT MEETING DATE**

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**you are hereby summoned to attend a meeting of Dockenfield Parish Council**

**to be held on Tuesday 19th March, 2019**

**At 8.00pm**

**at the Church of the Good Shepherd**

**in the Vestry**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA**

**3. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)**

**4. MINUTES OF PREVIOUS MEETING**

**5. MATTERS ARISING**

**6. PLANNING**

[**Planning Application NMA/2019/0040 - Valid From 08/03/2019**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=333357&KeyText=Subject)

BARN D, DOCKENFIELD FARM, PITT LANE, FRENSHAM, GU10 3EF

Amendment to WA/2018/0492 for this non-material amendment has been made as a result of works to temporarily dismantle and re-erect two short sections of the east and west elevations necessary for the health and safety of workers on site.

* [Planning Application NMA/2019/0036 - Valid From 05/03/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=333181&KeyText=Subject)

BARN C, DOCKENFIELD FARM, PITT LANE, FRENSHAM,

Amendment to WA/2018/1383 for the addition of a single small obscure glazed window on the north facing elevation.

* [Planning Application WA/2019/0208 - Valid From 15/02/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=331246&KeyText=Subject)

PATCHWAYS, THE STREET, DOCKENFIELD, GU10 4JH

Erection of a dwelling and detached garage following the demolition of the existing dwelling and garage

* [Planning Application WA/2019/0230 - Valid From 04/02/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=332004&KeyText=Subject)

GOOSE COTTAGE, GREEN LANE, DOCKENFIELD, GU10 4JD

Application under section 73 to vary condition 1 of WA/2017/1499 (approved plans) to allow alterations to elevations.

Comments due 19.3.19 extension requested

**7. SPEED WATCH AND VAS TRAINING**

**8. CHAIRMAN’S STATEMENT**

**9. LAND ADJACENT TO ABBOTTS COTTAGES.**

**10. PARISH COUNCIL WEBSITE/COMPUTER**

**11. SURREY COUNTY COUNCILLOR’S REPORT**

**12. FINANCE AND CHEQUES DRAWN**

**13. NEXT MEETING DATE**

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**you are hereby summoned to attend a meeting of Dockenfield Parish Council**

**to be held on Tuesday 16th April 2019**

**At 8.00pm**

**at the Church of the Good Shepherd**

**in the Vestry**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA**

**3. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)**

**4. MINUTES OF PREVIOUS MEETING**

**5. MATTERS ARISING**

**6. PLANNING**

**M.E. response to DPC’s Objection to Barn D.**

[Planning Application WA/2019/0383 - Valid From 18/03/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=332553&KeyText=Subject)

GOOSE COTTAGE, GREEN LANE, DOCKENFIELD, GU10 4JD

Erection of extensions and alterations following demolition of existing conservatory. Comments due 16th April have requested an extension

**7. SPEED WATCH AND VAS TRAINING**

**8. CHAIRMAN’S STATEMENT**

**9. VILLAGE CRICKET SHIRTS**

**10. LAND ADJACENT TO ABBOTTS COTTAGES.**

**11. PARISH COUNCIL WEBSITE/COMPUTER**

**12. SURREY COUNTY COUNCILLOR’S REPORT**

**13. FINANCE AND CHEQUES DRAWN**

**14. NEXT MEETING DATE**

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 19th February 2019**

**at 8.00pm**

**In the Vestry**

**the Church of the Good Shepherd**

**MINUTES**

**Present**: Jill Trout Chairman

Chris Sutton

Ian McLean

Richard Blackburn

Clerk: Jessica Hobday

**Planning Committee**: Pam Hibbert

Michael Rutherford

**In attendance**: David Harmer – Surrey County Councillor

**Apologies for absence:**  Roger Trout

John Whitby

**2. Members Disclosure etc.**

**3. No members of the public**

None

**4. Minutes of the previous meeting** having been circulated were taken as read, approved by Ian McLean, seconded by Chris Sutton and signed by the Chairman.

**5. Matters arising.**

Chris Sutton pointed out there was a huge amount of rubble in the ex-Stud field which was being crushed. There was concern this was agricultural land and should not become development land by default.

**6. Planning**:

The following applications have been discussed by the Planning Committee and presented to the Parish Council. The responses were approved by the meeting:

BARN D, Dockenfield Farm – NMA/2018/0040 – Object

Barn C, Dockenfield Farm - NMA,2019/0036 – Object

Patchways,The Streeet – WA/2019/0208 – Object

Goose Cottage, The Street – WA/2019/0230 – Object

Old House, Old Lane – WA/ - No Objection

Barn H, Dockenfield Farm – WA/ - No Objection

**7. Speed Watch and VAS Training.** David Harmer confirmed the equipment had been purchased. The Parishes now need to purchase posts and agree locations. The latter would be carried out in conjunction with the Police.

Nichola needs to advise how many people will be attending training which will take place on a Monday evening. Ian asked why had the persistent offenders not received a visit from the Police after the two yellow letters?

**8. Chairman’s Statement**

Reports had been received that a group of people with clipboards had been looking at the field opposite the Church.

9**. Parish Land adjacent to Abbotts Cottages** –

The RFO needs to receive two quotes for fencing the new field.

Jill was authorised to ask Wheelers Solicitors to represent the Parish Council in relation to the gift of Hatch Pond

**10. Parish Website**

The Clerk has contacted Bryony Perry and will be arranging a meeting in the next 2 weeks. Ian Mclean will attend.

**11. Surrey County Councillors report**

David Harmer updated the PC on Surrey County Council

The Members allocation fund will open on the 1st April. Action think of projects that could benefit within the parish

A consultation is being launched specific to bus routes. (No. 19 should be safe)

**12. Finance and cheques drawn**

**13. Next meeting**

Tuesday 16th April 2019

**CHAIRMAN**

**DOCKENFIELD PARISH COUNCIL**

**ANNUAL MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 21st May 2019**

**At 7.30pm**

**In the Vestry**

**At the Church of the Good Shepherd**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES FROM THE PREVIOUS MEETING APPROVAL AND SIGNING**

**2. CHAIRMAN STANDS DOWN**

**3. ELECTION OF CHAIRMAN FOR THE COMING YEAR.**

**4. DECLARATION OF ACCEPTANCE OF OFFICE SIGNING**

**5. COMMITTEES**

**6. FINANCE AND CHEQUES DRAWN**

**7. NEXT MEETING**

**DOCKENFIELD** **PARISH COUNCIL**

**ANNUAL PARISH MEETING TO BE HELD**

**ON TUESDAY 21st MAY, 2019**

**AT 8.00 PM**

**AT THE CHURCH OF THE GOOD SHEPHERD**

**AGENDA**

1. CHAIRMAN'S INTRODUCTION

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE PREVIOUS ANNUAL PARISH MEETING – APPROVAL AND SIGNING

4. CHAIRMAN'S REPORT AND OVERVIEW OF THE PAST AND COMING YEAR

5. DAVID HARMER – SURREY COUNTY COUNCILLOR

6. BRIAN ADAMS – WAVERLEY BOROUGH COUNCILLOR

7. MICHAEL FOSTER - DOCKENFIELD NEWSLETTER

8. DOCKENFIELD VILLAGE FIELD

9. COLIN HALL – CPRE AND ALICE HOLT FORUM

10. BEALESWOOD COMMON

11. ACTIVITIES COMMITTEE ROLY MILES

12. DEVELOPMENT IN THE VILLAGE

13. GENERAL QUESTIONS AND MATTERS FOR FURTHER DISCUSSION

14. NEXT MEETING

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 9th July 2019**

**at 8.00pm**

**In the Vestry**

**the Church of the Good Shepherd**

**MINUTES**

**Present: Chairman** Jill Trout

Chris Sutton

Richard Blackburn

Jessica Hobday Clerk

Michael Rutherford – Planning Committee

Roger Trout – Planning Committee

**In Attendance:** David Harmer,

Ap**ologies for Absence:**

Pam Hibbert,

Chris Sutton

Ian McLean

Brian Adams

**2. Members Disclosure of Interest of Items on the Agenda**

Councillors were reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by the regulations made by the secretary of state under the localisms act 2011. You must withdraw from the room or chamber when the meeting discusses and votes the matter.

**3. Members of public**

No Members of public were in attendance

**4. Minutes of the previous meeting**

**To sign as a correct record the Minutes of the meeting held on the 16th April 2019**

The minutes for the meeting held on the above date having been circulated were proposed by Richard Blackburn and seconded by Jill Trout as a true record and signed by the Chairman.

**5. Matters arising**

* Traffic Calming – Michael Rutherford bought to the meeting the idea of placing low planters in the dip below Lake and Green Lanes on the Street as a form of traffic calming. **Action M Rutherford to contact Stephen Lindsey Clark from SCC – Clerk to send him contact details**
* Village Cricket Shirts – The activities committee have agreed to partially fund the purchase of cricket shirts for the village cricket match. The Bluebell pub will be adding to the costs as well.
* Field Fencing – Richard Blackburn is to go ahead and arrange the fencing of the new field.
* PC website/emails. – Paul Wood would like the details of Bryony Perry to talk about the website.
* Hatch Pond – An up to date map is to be drawn for the solicitor. **Action Roger Trout/Richard Blackburn**

**6. Planning**

[Planning Application WA/2019/0954 - Valid From 07/06/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=348453&KeyText=Subject)

DOCKENFIELD FARM, PITT LANE, , FRENSHAM,

Erection of four dwellings with associated parking and amenity space following demolition of existing stables and storage barn. **Comments due 16th July**

**The PC Object to this application**

* **There is no sustainable transport**
* **Previous application was refused**
* **The plan is off the footprint of the original site**
* **Sewage is unknown**

[Planning Application WA/2019/1043 - Valid From 19/06/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=361449&KeyText=Subject)

ABBOTTS HILL, SANDY LANE, , DOCKENFIELD, GU10 4EQ

Erection of extensions and alterations. **Comments due 8th August**

**A meeting with the planning Committee will take place on the 17th July**

* **Abbotts Farm, Old Lane -** A letter is to be sent to enforcement regarding the demolition of previous dwelling. **Action Clerk**
* **Eddingtons Appeal Application Number 2018/0580 – This Appeal has been dismissed**

**7. Chairman’s Statement**

* Letter received from Tom Horwood WBC Chief Executive regarding proberity – A response is to be written and a meeting to be set up regarding planning issues.
* Verges Philippa Hall had suggested to Dockenfield P.C. that the re-wilding of the verges in West End and Wood Hill Lanes had worked successfully and wondered if Dockenfield would be in a position to ask SCC Highways not to cut some of the Village verges, managing them in the same way. Possibly this would have one autumn cut a year. **JT to speak to Philippa and Chairman of Frensham.**
* PC Insurance – The clerk will circulate the documents and quote for the annual insurance renewal which is due now. It was agreed to confirm at a later date as all councillors were not present at the meeting. **Action Clerk**

**8. Surrey County Councillors Report**

* David Harmer updated the PC on SCC

**9. Land Adjacent to Abbots Cottages**

* Field Fencing – Richard Blackburn is to go ahead and arrange the fencing of the new field.
* Pond – Roger and Richard to look at the capability of a track between the pond and roadside hedge.

**10. Parish Council Website**

* Paul Wood would like the details of Bryony Perry to talk about the website.

**11. Finance and Cheques drawn**

CHEQUES DRAWN JULY 2019

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cheque number | Amount | Name | Reason | VAT |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 945 | £157.00 | Waverley Borough Council | D Day |  |
| 946 | £80.00 | 11th Farnham Scout Group | D Day |  |
| 947 | £199.50 | Altis | D Day | £33.25 |
| 948 | £36.00 | Richard Thorpe Fire Safety Services | D Day | £6.00 |
| 949 | £200.00 | Fiona Ricketts | D Day |  |
| 950 | £973.39 | Roly Miles | D Day | £84.74 |
| 951 | £549.35 | John Stirling | D Day |  |
| 952 | £58.50 | Jill Trout | D Day |  |
| 953 | £684.91 | Charles Pamment | D Day | £94.76 |
| 954 | £7.49 | Wendy McCann | D Day |  |

**F1 –** The Annual Governance Statement for 18-19 was approved by the Council and signed by the Chairman and the Clerk.

**F2 –** The Accounting Statements for 18-19 were approved by the Council and signed by the RFO and the Chairman

**12. Next meeting date**

**Tuesday 10th September 2019**

**CHAIRMAN**

DOCKENFIELD PARISH COUNCIL

you are hereby summoned to attend a meeting of Dockenfield Parish Council to be held on Tuesday 10th​ ​ September 2019

At 8.00pm

at the Church of the Good Shepherd in the Vestry

# AGENDA

1. APOLOGIES FOR ABSENCE

1. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA

1. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)

1. MINUTES OF PREVIOUS MEETING

1. MATTERS ARISING

1. PLANNING

Planning Application WA/2019/1312 - Valid From 31/07/2019

HIGH VIEW, PITT LANE, , FRENSHAM, GU10 3EF

Certificate of lawfulness under section 192 for siting of a caravan for ancillary use to existing dwelling.

1. CHAIRMAN’S STATEMENT

1. SPEED LIMITS IN AND AROUND DOCKENFIELD

1. LAND ADJACENT TO ABBOTTS COTTAGES.

1. PARISH COUNCIL WEBSITE/COMPUTER

1. SURREY COUNTY COUNCILLOR’S REPORT

1. PHONEBOX AND DEFIBRILLATORS

1. FINANCE AND CHEQUES DRAWN

1. NEXT MEETING DATE

JESSICA HOBDAY

DOCKENFIELD PARISH CLERK

**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 10th September 2019**

**at 8.00pm**

**In the Vestry**

**the Church of the Good Shepherd**

**MINUTES**

Present: Jill Trout Chairman

Chris Sutton

Ian McLean

Richard Blackburn

Paul Wood

Clerk: Jessica Hobday

Planning Committee: Roger Trout

Michael Rutherford

In attendance: David Harmer – Surrey County Councillor

Nicola Rutherford

Apologies for absence: Pam Hibbert

**2. Members Disclosure**

Richard Blackburn declared an interest regarding a enforcement issue still held on the Baileys stables and hardstanding.

**3**. No members of the public wishing to speak.

**4. Minutes** of the previous meeting held on Tuesday 9th July 2019 having been circulated were taken as read, approved by Richard Blackburn, seconded by Chris Sutton and signed by the Chairman.

**5. Matters arising.**

* The fencing in the new field is due to be done in November 2019 when the ground is a little softer.

**6. Planning**

**WA/2019/1312 Highview, Pitt Lane (Dockenfield Farm)**

* Is the child registered to home school
* does it change the use of the land
* it appears to not sit on the original curtilage of the garden.
* The application is not clear if the child is full time home schooling. Could the applicant validate the statements made in the document.
* Does it need planning permission/certificate of lawfulness
* When the child reaches the end of schooling age a restriction should be put in place to cease the certificate of lawfulness. **Action The PC resolved to note this in comments to WBC**

**WA/2019/0954 –** This application has been refused

**Abbots Hill Annexe –** This application has been approved

**Abbotts Farm Enforcement – WBC** Enforcement have received a bat survey regarding the dwelling. They have written to the owner to require that a Natural England licence is applied for. The application must specify full demolition of the old dwelling. They will review this case and contact the PC with further information.

**Goose Cottage –** The PC would like to note some fencing has been removed. **Action – was there an application for change of access**

**Hawthorns-** revised application has been refused on the grounds of a bat survey. The householder had taken into account the Parish Council comments and the Parish comments now supporting the revision. Bats would be hibernating very soon.

**7. Chairman's Statement**

* Jill and Roger Trout, Pam Hibbert, attended a meeting with Tom Horwood (CEO) and Chris Berry (Acting Head of Planning) at WBC offices. This had been a very positive meeting and Chris Berry appeared to understand many of the general points made by DPC and was prepared to look into these. His term of office is limited and he will be leaving soon. There was no suggestion that a permanent officer would be appointed.
* It was resolved to purchase a new flag from the Hampshire Flag company as the present one was in tatters. **Action Clerk**
* Richard, Roger and Jill would look at the pond next week. Richard would attend to the paperwork for change of ownership and report back.
* The PCC organising a cleanup day in the Good Shepherd Garden and discussing planting. DPC has discussed with Dan Bosence and Philippa Hall wildflower regimes to attract inspects and this has been passed to Eunice (PCC) it has been suggested the main left hand side be left to observe the wildflowers that emerge naturally. If desired garden bulbs could be planted on the right hand side.

**8. Speed Limits in and around Dockenfield**

* Nicola Rutherford had a meeting with Adrian Selby from Surrey Highways.
* It would be viable to paint cross-hatching in the dip on the street
* Also a painted pinch point opposite the Church.
* The wooden chicanes could be painted white by volunteers
* **Frensham to Dockenfield speed Limit –** A survey would need to be carried out by the Police and Highways.
* The PC discussed making the chicanes a priority to one way. It was resolved that this would just make drivers speed to get through.

**It was resolved for Nicola and Surrey highways to go ahead with changes discussed but not the one way priority.**

**9. Land Adjacent to Abbotts Cottages**

* The field has been cut once will need doing again.
* David Poulsom needs to be contacted regarding the hedge.
* The Fencing will be carried out in November.

**10. Parish Council Website/Computer**

* Councillor's emails were discussed and it was resolved that each councillor or committee member will set up their own email with the following format.
* [**surnamedpc@gmail.com**](mailto:surnamedpc@gmail.com) **( or hotmail etc)**

**11. Surrey County Councillors report**

* David Harmer updated the PC on Surrey County Council
* There is meeting of the Western Villages on the 2nd October to be held at the Frensham Parish Office at 10am. Jill to attend.

**12. Phone box and Defibrillator:**

Paul had agreed to review this and made the following observations:

* The PC consider completely removing the Phone box.
* Trade the present one in for a fully restored one at an approximate cost of £2,750 + VAT
* The residents will be asked views on the above two.
* Fundraising in the form of a Revolving Dinner would help purchase/restoration cost.
* The restored defib will be swapped with the present one in the phone box.
* The clerk will contact Heartstart in Farnham regarding prices for buying replacement parts for the non-functioning one.
* Find quotes for a defib box to be installed at the Bluebell pub.

**13. Finance and cheques drawn**

957 - £67.26 Robert Clayson Website hosting

958 - £127.00 Treloar Trust (IKC) DNL

959 - £750.00 J Hobday Clerks wages

960 - £318.80 A Peers Dockenfield Cricket Shirts (activities)

**14. Next Meeting Date**

Tuesday 15th October 2019

**CHAIRMAN**

**DOCKENFIELD PARISH COUNCIL**

**you are hereby summoned to attend a meeting of Dockenfield Parish Council**

**to be held on Tuesday 15th October 2019**

**At 8.00pm**

**at the Church of the Good Shepherd**

**in the Vestry**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA**

**3. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)**

**4. MINUTES OF PREVIOUS MEETING**

**5. MATTERS ARISING**

**HIGHWAYS REPORT**

**6. PLANNING**

[Planning Application DM/2019/0003 - Valid From 07/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=391295&KeyText=Subject)

TATENDA, BOUNDARY ROAD, , DOCKENFIELD, GU10 4EU

Demolition notification: g.P.D.O. Schedule 2 of part 11. Demolition of a detached garage.

* [Planning Application WA/2019/1418 - Valid From 04/09/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=372154&KeyText=Subject)

LAND SOUTH OF GOOSE COTTAGE, GREEN LANE, , DOCKENFIELD,

Erection of a detached dwelling together with new vehicular access and associated works.

* [Planning Application WA/2019/1354 - Valid From 12/08/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=376875&KeyText=Subject)

TATENDA, BOUNDARY ROAD, , DOCKENFIELD, GU10 4EU

Certificate of lawfulness under section 192 for erection of a detached garage and outbuilding.

Abbotts Farm – enforcement – C/2019/0015

**7. CHAIRMAN’S STATEMENT**

**8. LAND ADJACENT TO ABBOTTS COTTAGES.**

**9. SURREY COUNTY COUNCILLOR’S REPORT**

**10. FINANCE AND CHEQUES DRAWN**

**11. NEXT MEETING DATE**

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 15th October 2019**

**at 8.00pm**

**In the Vestry**

**the Church of the Good Shepherd**

**MINUTES**

Present: Jill Trout Chairman

Chris Sutton

Ian McLean

Paul Wood

Clerk: Jessica Hobday

Planning Committee: Roger Trout

In attendance: David Harmer – Surrey County Councillor

Apologies for absence: Pam Hibbert

Richard Blackburn

**2. Members Disclosure**

**No members disclosed any interests**

**3**. **No members of the public wishing to speak.**

**4. Minutes** of the previous meeting held on Tuesday 10th September 2019 having been circulated were taken as read, approved by Ian McLean, seconded by Chris Sutton and signed by the Chairman.

**5. Matters arising.**

* All Councillors have now have their own PC emails.
* Highview application has been granted permission WA/2019/1312
* Abbotts Farm, Old Lane has not put in an application. Email correspondence from WBC Enforcement states they will not be able to do any building work until the spring of 2020 due to the bats.
* Carol Cockburn has now left WBC Planning Committee
* New Flag – The clerk is awaiting the quote/invoice. This is intended to have arrived before Remembrance Sunday on the 10th November.
* The Church clean up went well. Plans for the gardens are to have a meadow garden on one side and a more formal garden on the other.
* Nicola and Michael Rutherford are continuing with the works for traffic calming in the village liaising with SCC Highways.
* **6. Planning**
* [**Planning Application DM/2019/0003 - Valid From 07/10/2019**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=391295&KeyText=Subject)

**TATENDA, BOUNDARY ROAD, , DOCKENFIELD, GU10 4EU**

**Demolition notification: g.P.D.O. Schedule 2 of part 11. Demolition of a detached garage.**

* [**Planning Application WA/2019/1418 - Valid From 04/09/2019**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=372154&KeyText=Subject)

**LAND SOUTH OF GOOSE COTTAGE, GREEN LANE, , DOCKENFIELD,**

**Erection of a detached dwelling together with new vehicular access and associated works.**

* [**Planning Application WA/2019/1354 - Valid From 12/08/2019**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=376875&KeyText=Subject)

**TATENDA, BOUNDARY ROAD, , DOCKENFIELD, GU10 4EU**

**Certificate of lawfulness under section 192 for erection of a detached garage and outbuilding.**

This application was withdrawn

* Dockenfield Farm – Still awaiting a response from WBC planning regarding the stables and Manage.
* There is what appears to be an illegal gateway along High Thicket road. The chairman has contacted WBC

**7. Chairman’s Statement**

* Jill Trout attended the Western villages meeting on the 2nd October
* Fritz’s Field – Harvey Ricketts has been asked and agreed to cut the field for £70.
* The grit bin adjacent to Boundary Road has been crashed into. **Action – Ian to check the bin and contact Binsted PC.**
* Grundons are wanting to continue until 2020. Restoration commencing now, back filling existing holes. There has been a complaint regarding the noise from the incoming lorries. This is being monitored.
* Applications would be made for Ranks Hill and the Riverside Meadow. Saying these were “ a natural progression of the Quarry”.
* PROW temporary application has been submitted to make it 1.6 metres. BW gates would be put in place until the infilling in that area is completed.

**8. Land Adjacent to Abbotts Cottages**

* Richard Blackburn has confirmed with the fencing contractor. Work to be carried out on Monday 4th November.
* Should the field be rotovated and rolled as suggested by a contractor.
* The entrance gate for vehicles to the village field has been vandalised. **Action this is to be noted in the next DNL**
* Hatch Pond – The documents with the land registry have been formalised by Richard Blackburn. These are now to be passed to David and DPC solicitor arranged by Richard.
* **Surrey County Councillors report**
* David Harmer updated us on Surrey County Council.
* SCC Library Consultation
* Children services

**9. Finance and Cheques drawn**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CHEQUE NUMBER | AMOUNT | NAME | REASON | VAT |
| 961 | £25.00 | Surrey Hills Society | Subs |  |
| 962 | £130.00 | Treloars Trust (UKC) | DNL edition 275 |  |

**10. Next Meeting – Tuesday 19th November.**

**DOCKENFIELD PARISH COUNCIL**

**you are hereby summoned to attend a meeting of Dockenfield Parish Council**

**to be held on Tuesday 19th November 2019**

**At 8.00pm**

**at the Church of the Good Shepherd**

**in the Vestry**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MEMBERS DISCLOSURE OF INTEREST FOR ITEMS ON THE AGENDA**

**3. THIS TIME IS FOR ANY MEMBERS OF THE PUBLIC WISHING TO SPEAK (10 MINUTES)**

**4. MINUTES OF PREVIOUS MEETING**

**5. MATTERS ARISING**

**6. PLANNING**

* [Planning Application WA/2019/1801 - Valid From 24/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=395475&KeyText=Subject) **Comments due 10/12/19**

LAND CO-ORDINATES 482443 140640, THE STREET, , DOCKENFIELD,

Erection of a detached dwelling together creation of vehicular access and associated works.

* [Planning Application DM/2019/0003 - Valid From 07/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=391295&KeyText=Subject)

TATENDA, BOUNDARY ROAD, , DOCKENFIELD, GU10 4EU

Demolition notification: g.P.D.O. Schedule 2 of part 11. Demolition of a detached garage.

* [Planning Application WA/2019/1677 - Valid From 07/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=386259&KeyText=Subject) **Comments due 26/11/19**

ABBOTTS FARM OLD LANE, , DOCKENFIELD, GU10 4HL

Alterations and part demolition of a dwelling to provide garaging and storage.

* [Planning Application WA/2019/1727 - Valid From 18/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=389378&KeyText=Subject) **Comments due 3/12/19**

HIGH VIEW, PITT LANE, , FRENSHAM, GU10 3EF

Erection of a stable block and store together with associated landscaping.

[Planning Application WA/2019/1646 - Valid From 24/09/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=388848&KeyText=Subject) **Comments due 19/11/19**

HIGH VIEW, PITT LANE, , FRENSHAM, GU10 3EF

Change of use of land from agricultural to equestrian.

**7. FINANCE AND PRECEPT BUDGET FOR 2019-2020**

**8. CHAIRMAN’S STATEMENT**

**Hatch Pond**

**9. LAND ADJACENT TO ABBOTTS COTTAGES.**

**10. SURREY COUNTY COUNCILLOR’S REPORT**

**11. PHONEBOX AND DEFIB**

**12. CHEQUES DRAWN**

**13. NEXT MEETING DATE**

**JESSICA HOBDAY**

**DOCKENFIELD PARISH CLERK**

**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 19th November 2019**

**at 8.00pm**

**In the Vestry**

**the Church of the Good Shepherd**

**MINUTES**

Present: Jill Trout Chairman

Chris Sutton

Ian McLean

Paul Wood

Clerk: Jessica Hobday

Planning Committee: Roger Trout

In attendance: David Harmer – Surrey County Councillor

Brian Adams – Waverley Borough Councillor

Apologies for absence: Pam Hibbert

Richard Blackburn

Michael Rutherford

**2. Members Disclosure**

**No members disclosed any interests**

**3**. **No members of the public wishing to speak.**

**4. Minutes** of the previous meeting held on Tuesday 15th October 2019 having been circulated were taken as read, approved by Paul Wood, seconded by Ian McLean and signed by the Chairman.

**5. Matters arising.**

* New entrance made along High Thicket – SCC gave permission for this. There was no application with WBC

**6. Planning**

* [Planning Application WA/2019/1801 - Valid From 24/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=395475&KeyText=Subject) **Comments due 10/12/19**

LAND CO-ORDINATES 482443 140640, THE STREET, DOCKENFIELD,

Erection of a detached dwelling together creation of vehicular access and associated works.

* **This application is for a smaller house than the previous application**
* **The application is not within the village envelope. It would create a new dwelling within the AGLV open country side.**
* **The previous application was dismissed at Appeal.**
* **The Meeting did not resolve a decision. It was decided JT and CS to speak to the residents directly affected and respond accordingly.**

WA/2019/1677

ABBOTTS FARM OLD LANE, DOCKENFIELD, GU10 4HL

Alterations and part demolition of a dwelling to provide garaging and storage.

* **The condition of demolition is in place for the previous application (some 8 years ago) when occupation of new house commences.**
* **There is already permission for the erection of a barn.**
* **Subsequent application to remove condition 1 to allow retention of existing dwelling refused.**
* **It was resolved to Object to the application.**

[Planning Application WA/2019/1727 - Valid From 18/10/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=389378&KeyText=Subject) **Comments due 3/12/19**

HIGH VIEW, PITT LANE, FRENSHAM, GU10 3EF

**Erection of a stable block and store together with associated landscaping. It was resolved to object to this application.**

**Conflict with many countryside policies.**

**Impact of 8 stables’ manure on the local watercourse together with effect of hardstanding.**

**Baillie and Edgington dismissed appeals had similar policy conflicts.**

**Existing stables already in place on site.**

**Concerned about the number of stables applied for.**

[Planning Application WA/2019/1646 - Valid From 24/09/2019](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=388848&KeyText=Subject) **Comments due 19/11/19**

HIGH VIEW, PITT LANE, FRENSHAM, GU10 3EF

**Change of use of land from agricultural to equestrian.**

**Not unreasonable in principal.**

**Insufficient detail of future use on application form.**

**Resolved to Object if further details not forthcoming.**

**7. Finance and Precept budget for 2020 – 2021**

**The spreadsheet will be attached and form part of these minutes.**

* It was resolved that the Precept for 2020- 2021 will be £6800.00

**8. Chairman’s Statement**

* Hatch Pond – Draft papers send to David. Richard dealing with transfer/solicitors.
* Salt Box – checking these have been filled. Ian dealing with this.

**9. Surrey County Councillors Report**

* David Harmer updated the PC on SCC
* Any new consultations will start after the 12th December (Library service)
* Farnham Library parking is a concern.

**10. Waverley Borough Councillor’s Report**

* The WBC Budget has been passed for 2020 – 2021
* WBC is considering temporary lighting being put in the street in Dockenfield for the night of the election.
* The Local Plan Part 2 is due to be completed by the middle of 2020.
* Dockenfield has been moved to the Southern planning committee.

**11. Phone Box and Defibrillator**

This was discussed and it was resolved Ian McLean would source and purchase:

2 x batteries

1 pair of pads

1 cabinet £331-65

**12. Cheques Drawn**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CHEQUE NUMBER | AMOUNT | NAME | REASON | VAT |
| 963 | £216.67p | Surrey County Council | VAS training |  |
| 964 | £129.00 | Treloars Trust (UKC) | Invoice number  13147 (2018) |  |
| 965 | £130.00 | Treloars Trust (UKC) | Invoice number 13579 (2018) |  |
| 966 | £750.00 | J Hobday | Clerks wages |  |
| 967 | £125.87 | Mrs J Trout | New Flag in the village | Hampshire Flag Company  339361641  £20.98p |
| 968 | £30.00 | The Royal British Legion | Remembrance Wreath |  |

**13. Next meeting date**

Tuesday 21st January 2020

**Chairman**