**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 20th February 2024.**

**At The Church of The Good Shepherd**

**at 8.00pm**

**MINUTES**

 **Present**: Amanda Adolph Chairman

 Chris Sutton

 Paul Wood

 Ian McLean

 Jill Trout

 Clerk: Jessica Hobday

**In attendance:** Dan Bosence, Nick Stewart

**1. Apologies for absence:**

* David Munro (WBC), James Staunton, David Harmer

**2. Members Disclosure of interests for items on the agenda**

* The Chairman declared an interest in item 12 of the agenda planning application WA/2024/00255

**3. Minutes of the previous meeting**

* Minutes of the meeting held on Tuesday 9th January 2024 having been circulated via email prior to this meeting were taken as read. Approval was proposed by Paul Wood and seconded by Chris Sutton and signed by the Chairman.

**4. Clerks Report**

* The Clerk had nothing to report that wasn't an agenda item.

**5. Members of the Public wishing to speak.**

* Nick Stewart spoke about planning application WA/2024/00255. He is the lead on the consortium. The proposed application is for 2 dwellings with sustainability being very important in the project. It is proposed that if approved it would be a 12 month build and a 2-year plan overall. The plot is 1.2 acres with 50/50 split. The project is looking to protect and enhance the village.

**6. Open Spaces Group**

* Dan Bosence and Jill Trout have met with drainage experts. Two quotes have been put forward 1st £30,000.00 and 2nd £16,000.00
* The PC discussed the vision for Hatch Field. So far, the Hedge has been a success, the pond is in however it does leak a little bit into the ditch.
* **Action-** Wait for the Richard Hore quote. And ask for a quote of a smaller portion of the field.
* The gateways need to have hardcore put in them to allow ease of access. **Action Jill Trout to contact Katie Poulsom for a quote.**
* The tree for the circular bench. **Action Jill Trout to contact Natalie Griffiths regarding a Resistant Elm Tree quote.**
* Artwork for the Lectern at Bealeswood – WBC own the rights to the artwork; they are happy for DPC to put this on the DPC Website.
* WBC Ranger Vicky is looking into Bealeswood Common having Local Nature Reserve status. She will have to complete a consultation. LNRS will help to gain more funding in the future if the status is agreed.
* Alice Holt Wellbeing trail, Glenbervie Enclosure. The path has been widened by at least 2 to 3ft and in many places 4+feet wider. This has meant significant damage to the verges on the path and the biodiversity. **Action an email has been sent to Forestry England expressing DPC’s concerns.**

**7. Arts and Crafts Exhibition**

* Michael Foster has asked for permission for a banner on Hatch Pond fence to promote the Arts and Craft's Exhibition on Fri 18th – 20th October.
* This will go up 2 weeks before the event.
* It was **Resolved** that this can go ahead.
* Last year DNL had a leaflet in the issue before the event. It was agreed that this could go ahead and also put a leaflet on the DPC Website.

8**. Activities Committee**

* D Day this year will be the 8th of June 2024.
* The Activities Committee will do an article for the DNL
* **Action – Clerk to apply for the licence to use the land at Abbotts Cottages. Action Roly Miles for the Risk Assessment.**

**9. Surrey Rights of Way Improvement Plan Survey**

* **Action Clerk to fill in the Survey online.**

**10. Surrey County Councillors report**

* SCC Councillor did not attend

**11. Waverley Borough Councillors report.**

* WBC Councillor did not attend

 **12. Planning**

* Bollards at Bealeswood House – A Letter has been sent to the homeowners they have responded verbally that the bollards will be removed when works are completed.
* **Action Clerk to email the homeowners for a formal response.**
* [Planning Application WA/2024/00255 - Valid From 08/02/2024](https://planning360.waverley.gov.uk:4443/planning/search-applications#VIEW?RefType=GFPlanning&KeyNo=542231&KeyText=Subject)

LAND CENTRED COORDINATES 482000 141200 BOUNDARY ROAD DOCKENFIELD FARNHAM

Change of use of land and erection of two detached dwellings with vehicular accesses and associated works following demolition of agricultural storage units. **Comments due 3/03/24**

* The land has refused planning history
* Countryside beyond the greenbelt.
* The site is part brownfield.
* The proposed dwellings are not all on the original footprint.
* There appears to be community support.
* DPC concluded whilst in favour of development. A single dwelling within the original footprint would be more favourable for the site.

**13. Dockenfield Newsletter**

* Mary Sommerville has agreed to help with the collation of the February edition. Going forward she has agreed to do the May edition.
* John Hampson is happy to help with the DNL. Amanda has arranged a meeting with him.
* A DNL WhatsApp group is to be set up.
* DPC are looking for people to take on 1 or 2 issues a year or have guest editors. **Action to put this forward to people in the next DNL edition.**

**14. CIL Monies**

* **Action- Clerk to compile a spreadsheet with spending decisions the council have agreed to at previous meeting.**

**15. Emergency Plan**

* A list of church key holders needs to be on the plan.
* Paul Wood will finalise the plan and upload to the DPC Website.
* The Chairman will put this in the next edition of DNL.

**16. VAS Machines in the village**

* Peter Harris SCC has changed the battery however the west machine is still not working.
* He will be coming out again this week.
* The PC don't hold any keys for the machines. **Action to obtain a key from Peter**
* Is the machine still under warranty.

**17. Surrey Hills prospective walk in Dockenfield.**

* Gordon from The Surrey Hills has approached the Chairman regarding holding a walk for members of Surrey Hills in and around Dockenfield.
* **Action Chairman to contact Gordon and ask what is involved.**

**16. Payment Approvals**

* DD Data Protection Fee - £40 - GDPR Information Commissioner

**This payment was approved by the Parish Council.**

**17. Next Meeting Date**

* DPC are aware that the meeting dates are clashing with WBC meetings. Meaning the local councillors are unable to attend. **Action Clerk to contact David Munro and James Staunton.**
* **Tuesday 19th March 2024 8pm**