**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 21st January 2020**

**at 8.00pm**

**In the Vestry of the Church of the Good Shepherd**

**MINUTES**

Present: Jill Trout Chairman

 Chris Sutton

 Ian McLean

 Paul Wood

 Clerk: Jessica Hobday

Planning Committee: Roger Trout, Michael Rutherford

In attendance: David Harmer – Surrey County Councillor

 Nicola Rutherford

Apologies for absence: Pam Hibbert

 Richard Blackburn

**2. Members Disclosure**

No members disclosed any interests

**3**. **No members of the public wishing to speak.**

**4. Minutes** of the previous meeting held on Tuesday 19th November 2019 having been circulated were taken as read, approved by Chris Sutton, seconded by Paul Wood and signed by the Chairman.

**5. Matters arising.**

* Phone Box – It was resolved to create a survey for residents how they would like to go forward with the deteriorating phone box. The first option will be via the DNL giving the people the option of paper or via Survey Monkey. The second option will be sent to residents on the EEL list, they will be sent a link to Survey Monkey. This action will go out in the next DNL with an EEL coinciding.
* Hatch Pond – proceedings continue with the DPC and vendor’s solicitors

**6. Planning**

* Goose Cottage Appeal (3) – **APP/R3650/W/19/3242100** Comments to be sent to the Planning Inspectorate by the 4th February. One reason the application was rejected was it did not have adequate site lines. Highways had responded that all large lorries should come and go in a forward manner and a banksman should be used. **Action Paul Wood** to draft response.

**7. FOI request from Marshall Eaton**

This has been processed and the required response completed and remitted on the 6th January, 2020.

To date there has been no further correspondence from ME.

**8. Chairman’s Statement**

* Batt’s Corner Broadband was being spearheaded by Olly at Tudor House. He is looking for more households to join in order to reduce the individual price.
* The Chairman recently attended a WBC meeting with John Ward the Leader of the Council. He spoke of WBC of handing over green spaces to Parishes and Towns. Farnham Town Council has already taken over Gostry Meadows. This would not come with a legacy funding so one option was for Parishes and Towns to raise their precept to cover maintenance. The Chairman to contact WBC regarding Bealeswood Common and the Play Area at Abbotts Cottages, and to ask for annual costings and work schedules.
* WBC has declared a Climate Change Emergency – to increase sustainability by 2030, this should impact on many aspects of WBC work, particuarly Dockenfield as it is an acknowledged unsustainable Parish in terms of facilities and infrastructure.
* Dockenfield Parish has been moved to the Southern Planning Group, so no longer in the same group as Farnham (Rowledge) which could be considered a disadvantage.
* The Activities Committee has offered to pay for selected items required by the Parish Council. The Chairman had suggested:
	+ Defibrillator – the second one to put outside the Bluebell
	+ Restoration/swap telephone box
	+ Digging out of Hatch Pond
	+ Levelling of the Parish Field
	+ Village Map in Lake Lane Bus Shelter – Nicola to research.

This to be an Agenda Item at the February meeting

It was suggested a formal committee be formed for Land Management.

There was still no volunteer for Dockenfield Neighbourhood Watch.

**9. Spare VAS allocation in Western Villages**

* SCC has spare VAS machines – to lend long term to the villages.
* The Parish will need to purchase 2 padlocks and potentially a spare battery costing approximately £80.
* It was RESOLVED to proceed. **Action** – Clerk and Nicola Rutherford will contact Frensham Clerk and report back to the next meeting on progress.
* Nicola Rutherford said there is a trained team in the village to work with VAS machines.

**10. Surrey County Councillor’s Report**

* Cllr Harmer updated the Parish Council on SCC work.
* Children’s special educational facilities are few in the County. – They wish to create 2 or 3 new schools, thereby reducing the amount of out of county travel.
* The draft budget is available on the SCC website.

**11. Waverley Borough Councillors report**

* A Waverley Borough Councillor was not present at the meeting.

**12. Cheques Drawn**

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| CHEQUE NUMBER | AMOUNT | NAME | REASON | VAT |
| 969 | £168.00 | S.G Poulsom & Sons | Hedge Cutting | 212274991£28.00 |
| 970 | £662.40£313.65***Total £976.05*** | Mr I McLean | Defib Batteries and padsDefib Box | Defib store211502667£110.00 |
| 971 | £97.42£25.28***Total £122.70p*** | Mr P Wood | Advik Outlook Backup FOIAdobe Acrobat Pro DC FOI | My CommerceDE194149069£16.42Adobe£4.21 |
| 972 | £349.45 | Amanda Smith | Xmas party | £26.16 |
| 973 | £111.59 | Maria Williams | Xmas party |  |
| 974 | £223.00 | Roly Miles | Xmas party |  |
| 975 | £45.90 | Jill Trout | Xmas party |  |

**13. Next Meeting dates**

Tuesday 18th February Parish Council Meeting

Tuesday 21st April Annual Parish Meeting and Annual PC Assembly

**Chairman**