**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 20th October 2020**

**at 8.00pm**

**Via Zoom**

**MINUTES**

**Present:** Paul Wood Chairman

 Jill Trout

 Richard Blackburn

 Chris Sutton

 Ian McLean

 Clerk: Jessica Hobday

**In attendance:** Michael Rutherford – Planning Committee

 David Harmer SCC Councillor (Attended at 8.05pm)

**1. Apologies for absence:**  Brian Adams WBC Councillor, Julia Potts WBC Councillor

**2. Members Disclosure of interests for items on the agenda**

No members disclosed any interests for items on the agenda

**3. Minutes of the previous meeting held on Tuesday 15th September 2020**  having been circulated via email and were taken as read, approved by Richard Blackburn, seconded by Jill Trout and it was **resolved** that due to our lack of an eSignature platform the minutes will be signed at the next available opportunity in person by the chairman.

**Amendments**

* Item 6 – Planning WA/2020/1281 Land known as Brambles, Frensham. It was **Resolved** to support FPC in their objection
* Item 6 – Planning WA/2020/1282 Goose Cottage. DPC Objects to this application

**4. Matters arising.**

* There were no matters arising

**5. Members of the Public wishing to speak**

* There were no members of public.

**6. Planning**

* Planning Application DM/2020/0003 - Valid From 14/09/2020

MEADOWBROOK, PITT LANE, FRENSHAM, GU10 3EF Demolition notification: g.P.D.O. Schedule 2 of part 11. Demolition of a dwelling.

The roof has already been demolished from the dwelling prior to application approval.

**Action: Contact WBC Planning regarding this demolition also note that the application is in the Frensham section of the website when it is clearly in Dockenfield**

**7. New Field and Hatch Pond -**Open spaces group

* Hatch Pond has now been dug out and the Invoice has been forwarded to the RFO for payment.
* Fencing quotes are being collated for the roadside perimeter of the pond with a gap at the back for people to walk behind.
* Dan Boscence has emailed CLLrs regarding a suitable sign for the pond. This needs further discussion and will be on the next agenda.
* Harvey Ricketts has cut Fritz’s field and he will be forwarding an invoice to the clerk.
* David Poulsom has been asked by Jill trout to cut the hedges at Fritz’s field and New field.

**8. Abbotts Cottages – Ancient Woodland Management**

* The PC discussed who owns the woodland (WBC) and if the PC were satisfied with the management.
* Cllr Ian McLean requested that this be placed on the list of checks – **Action Jill Trout**
* It was **Resolved** to keep an eye on the management of the woodland every 2 years.

**9. Surrey County Councillors Report**

* David Harmer updated the Parish Council on Surrey County Council
* Tilford Bridge is due to re-open on the 3rd November – This will be traffic controlled for the first 3 weeks.
* County Hall is due to be sold and SCC new premises will be in Reigate

**10. Remembrance Sunday**

* There will be a small service at the Dockenfield War Memorial at 12.30. This is limited to no more than 6 people.
* 1 representative from the Parish Council will attend. It was **Resolved** the Chairman Paul Wood will attend.
* A service will be held at Frensham Church. Seats will have to be booked in advance please see the church website.
* It was **resolved** to not apply for a road closure this year.
* **Action Clerk – An email is to be sent via EEL to residents stating that regrettably the service is limited to 6 people so please do not attend**

**11. Cil Monies**

* Cllr Jill Trout put forward the idea of an Orchard for the new field, or offering trees for the community to plant in their gardens to help with future environmental issues.
* Cllr Ian McLean suggested Village gateways being installed at the entrances to the village. It was **Resolved** this will be investigated and SCC Highways (Adrian Selby CC David Harmer) will be contacted for a rough costing.

**12. SCC Rights of Way**

* The Clerk has contacted Hannah Gutteridge the Countryside Access officer for SCC.
* Paths 24a and 50/50a are to be re surfaced with Fittleworth stone and drainage is to be improved.
* Works are to hopefully be completed before the winter really sets in.
* The section at the end of Lake Lane which joins Bealsewood common and is about 15m long also requested is not a ROW. It was **Resolved** to add this to the CIL list.

**13. Planning Reform Consultation-Response**

* Dockenfield Parish Council Chairman Paul Wood, Ian McLean and Jill Trout attended a zoom meeting with Jeremy Hunt on the 25th September.
* He was supportive on all matters discussed.
* The Planning Reform Consultation closes on the 29th October.
* Cllr Paul Wood asked how the PC should respond. Email, Formal letter or on the website.
* It was **Resolved** to send the response via email
* Cllr Paul Wood will do the final draft and collate other Cllrs responses.

**14. Finance and Payment Approval**

* The RFO circulated an up to date financial report prior to the meeting this will be attached and form part of these minutes
* Payments due: J Hobday £115.10p Zoom annual subscription

D & D Grab Hire Ltd £390.00 Hatch pond clearance

**16. Next meeting date**

Tuesday 1st December

**Chairman**